

<b>Instead of:</b>	<b>"Make it plain":</b>
2nd	second
1/2	one half; half
(a) large number of	many; most; [or say how many]
(am) authorized to	may; can; am allowed to; have permission to
/ [slash]	and; or
a and/or b	a; b; or both
a matter of	a; [omit]; on
a minimum of	at least
a minor [related to age]	under XX years old (a minor); underage
a number of	several; many; various; some; [omit]
a period of	[omit]
a sufficient number of	enough; enough of
abate, abatement	reduce; reduction; change
abide by	follow
(as) above-mentioned	described above; [omit]
absent (good cause)	without; with no; unless there is
(absolutely) null and void (and of no effect)	void; invalid; canceled; no longer valid
(is) accompanied by	includes; accompanies; along with; and; as well as; with; together with; comes with
accompany	go with; join
accomplish	carry out; do; perform
accorded	given
according to [legal citation]	by; to; under; following
accordingly	[omit]; thus; as a result; so; then
accrue	gain; add; increase with; earn; are subject to
accurate	correct; exact; right
acknowledge and understand	acknowledge; understand; agree to and understand
actively	[omit]
actual	[omit]
actually	[omit]
addendum	page(s); sheet(s)
additional	more; other; extra; added
additionally	also; and; as well; even; then; too; [omit]
adequate number of	enough; enough of
adjacent to	next to; near; beside; close to
determine and adjudge	decide; find; declare; order
adjustment	change
administer [medicate]	give
administer [not involving medication]	run; operate; manage; handle

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
adopt [in the non-adoption context]	approve; agree with
advise	give you advice; talk with you; recommend; tell; inform; notify
affiant	person making the statement; you; I
affidavit	sworn statement (affidavit)
affidavit of service	proof of service
affiliated with	connected to (with); belongs to; works for; related to
affix	add; place
afford	allow; provide; give; let
aforementioned	[omit]; above; mentioned; previously mentioned; mentioned earlier
after the date of	after
after the end of	after
aggregate	total
alimony	maintenance payments; spousal support (alimony)
all	[omit]
all of	all
all or part	some or all; any
alleviate	ease; reduce; lower; lessen
allocate	divide; share; give
alter	change
am able to	can
am entitled to	have a right to; may
am in need of	need
am not able to	cannot; can't; am unable
amendment	change
(the) amount of	[omit]
amount of time	time; how much time; how long; period; while; [omit]
annexed	attached
anticipate	expect; think
any and all	[omit]; all; any
(have) any questions	questions; need help
apart from	besides; beyond; other than
apparent	clear; plain
appears necessary	is necessary; seems necessary
append	add; attach; enclose; [omit]
appreciable	significant; many

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
apprehend	arrest; capture; catch
apprise	tell; inform
appropriate	[omit]; proper; right; correct
approximate	estimated
approximately	about; around; close to; near; nearly; roughly
are authorized to	are allowed to; have permission to; may; can
are in need of	need; require
are not able to	cannot; can't
are not authorized to	cannot; can't; not allowed to
are obligated to make	must make; have to make; need to make
are unable to	cannot; can't
arrangement(s)	plans
arrearage	past due; what is owed
(in) arrears	behind; missed payments; owed; of unpaid debt; late; overdue
as a (the) consequence of	because of; as a result of; caused by; if
as a direct result of	because of
as a means of	to; as a way to; so as to
as a result of	because of; by; after; for; following; from; in; out of; through; with
as appropriate	[omit]
as determined by	according to
as follows:	:
as of the date of	as of
as long as	if
as prescribed by	in; under; as allowed by
as set forth in	as explained in; as described in; under; in; as in
as set out in	as described in; as explained in; as in; under; in
as to whether	about whether; on whether; to whether; for whether; in whether
ascertain	find; find out; learn; learn on; determine; make sure
assessment	evaluation; review; study; test
assist, assistance	aid; help
associated with	for; in; linked to; of; related to; belongs to; employed by; works for
at any time before	before
at no cost (charge) to X	for free; free of charge; at no cost

**Plain-language alternatives**

<b>Instead of:</b>	<b>"Make it plain":</b>
at present	[omit]; now; today
at the conclusion of	at the end of; after; once X is finished; when the X is over
at the hearing	[omit]
at the same time	when; as one; at once; together
at the same time as	as; while; when; along with; together with
at this time	now; today; currently; [omit]
attain	meet; regain; reach; achieve; can become able; will become able; get; win; make
attempt	try; seek
attest; attestation	swear; certify; confirm
attire	dress
attributable to	because of; caused by; the result of; result from
balance due	balance due (amount owed)
barred	not allowed; prevented
based on the fact that	because; since
based upon	based on; because
be advised	[omit]; be aware
be helpful to	help
be inconsistent with	conflict with; go against; contradict
be involved in	participate in; be part of; engage in; take part in
be of relevance to	matter to; affect; be relevant to; relate to; be important to
be required to	have to; need to; be needed to
be responsible for	must; have to
(will) be sufficient to satisfy	be enough; [omit]
became aware	learned; found out
beneficial (to)	helpful; useful; better for; good for
benefit	help
bestow	give
biweekly	twice a week; every two weeks; every other week
both of (the)	both
by means of	by; with; under; through; from; in; on; over
by operation of law	by law; under the law
by reason of	because of; through; by; after; for; from; in; out of; with

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
by virtue of	because of; through; by; under; with; after; for; from; in; out of
by way of	by; through; with; from; in; on; over; [omit]
capability	ability; can; is able to
capacity to	ability to; be able to
cease	stop; end
cease and desist	stop; end
close proximity	near; nearby; close to; close by; next to;
codicil	amendment (codicil)
cognizant of	knows; knows of; aware; aware of
(a) combination (of)	both; [omit]
commanded	ordered; must
commence	begin; start
committed	sentenced; sent
communicate (with)	call; call or write; phone; speak (with); talk (to); write (to); message with; inform; share
completely	[omit]
completion	the end; once X is finished (or done); when X is finished (or done)
comply with	follow the
conceal [not about weapons]	hide
conception	the pregnancy’s start; when the pregnancy occurred
concerning	about; on; for; as for; as to; in; of; over; to; with; [omit]
concerning the	as for the; as to the; about the; on the
concise(ly)	[omit]; brief; short
conclude [not about a “thought”]	end; finish [except when referring to a thought]
concur	agree
connected with	for; in; related to; linked to; of; with
consecutive	straight; in a row
consent to	agree to; approve
consequently	so; thus; then; [omit]
considerable	great; important; big; good
considered as	considered; seen as
consolidate	combine; join; merge
constitute	be; form; make up; cause
constitutes	is; is part of; forms; makes up
consult (with)	speak with; talk with; see; meet

**Plain-language alternatives**

<b>Instead of:</b>	<b>"Make it plain":</b>
contemnor	person who did not follow the court order (contemnor)
contemplate	think about; intend to; plan on; plan to
contingent on (or upon)	depends on; requires; based on
continuance, adjournment, stay	postpone; delay; reschedule
continues to be	remains; is still; stays
contrary to	against the; despite the
convene	meet; schedule; hold; call together; assemble
correspond	match the
correspondence	letter; memo; note; report; message; email
could	can; may
court stating	court claiming
cumulative	a total
currently	[omit]; now; today
DOB, birthdate	birth date; birth date (DOB)
de minimis	a small or trivial (de minimis); minimal (de minimis)
de novo	new review (de novo); complete review (de novo)
decree	order; document
deduct	take away; take the X out of; remove; take out the
deem	believe; consider; decide; think
deemed	declared; considered; found; declared; believed; thought; [omit]
deems	declares; considers; finds; declares; believes; thinks
defer	delay; postpone; reschedule
delete	remove; cut; drop
demonstrate	show; prove
depravity	morally corrupt behavior (depravity)
designate	decide; choose; name; assign
desire	want; wish
determine	decide; figure; find
determine if	decide whether; check whether; find whether; find out if
determined to be	found to be; [omit]
detrimental	harmful; hurtful; damaging; bad for
deviate	go against; depart from; do not follow; are different from

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
diagnosis purposes	diagnosis
diligent	a careful; a thorough
directive	order [except when referring to advance directives]
disallow	deny; reject
disburse	pay out; distribute; give it out
discharged	ended; released; canceled; removed
discontinue	drop; stop; end
discuss	talk about
dissipated	wasted; lost; used up; spent
dissolution	divorce (dissolution); the ending; the termination; the breakup
documentation	papers; documents; proof; files; records
does not constitute	is not; does not mean; doesn't mean
does not have	has no; lacks
domicile	permanent home (domicile); main residence (domicile); primary residence (domicile); legal residence (domicile); home (domicile); house (domicile)
domiciled	lives; living
drunkenness	substance abuse
due and payable	due; must pay; must be paid
due to (a) or (the)	because of; based on; owed to
due to the fact that	because; since; for; given; in that
due to these	because of; based on; over; for
(in) duration	time; life; length of time; how long; last; long; [omit]
during the course of	during; while; in; throughout; for; in; over; when; with
during the period	during the; throughout the; while the
during the time that	while; when
dwelling	home; place where people live
e.g.	for example
(on) each occasion	each time; whenever
effect this (the)	carry out; make X happen
effected by	done by; through a
elapse	pass; go by
elect	choose; pick
eliminate	cut; drop; end; stop
e-mail	email

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
emergency situation	emergency
employ	use [unless referring to hiring; then consider "hire"]
encounter	meet; meeting; incident; interaction; [omit]
endeavor	try; do their best to
enforcement [judgment-collection related]	collection efforts (enforcement)
ensure	make sure
enumerate	list; count; describe
equitable	fair; reasonable
equity interest	ownership rights; ownership share; ownership interest
equivalent	similar; equal
escrow	money held by a third party (escrow); money held for safekeeping by a third party (escrow); money to be deposited with a third party for safekeeping (escrow)
establish	show; prove; set up; provide
evaluate	consider; check; test; decide
eventually	in the end; at some point; after a while; finally; later; (omit)
evidenced	shown; showed; proven
evident	clear; strong
evidentiary facts	facts [omit "evidentiary"]
examine	question; ask questions of; review; look at; check; test
exceeds	(is) more than; (is) greater than
except as	unless; unless as
except as follows:	except;; except for:
except when	unless
excluding	does not include; not including; but not
exclusively	only
(be) executed	signed; completed; made; acted on; carried out
exemplification	certified copy; official copy; true copy
exempt from	free from; cannot be; not subject to
exempted from	excused from; don't have to
exist that	[omit]; do
existing	current; [omit]
expedite	quicken; sped up; speed up; hasten
expeditious	fast; quick
expiration	end

### Plain-language alternatives



<b>Instead of:</b>	<b>"Make it plain":</b>
expired	ended; passed
expressly	[omit]
extended	continued; keep; long
extent authorized	extent allowed; as allowed
a further	another; a new; a
facilitate	ease; make easier; help; promote
facts and circumstances	facts; circumstances; details; information
fail to	do not; don't
failed to	did not; didn't
failed to comply with	did not follow; didn't follow; violated; broke
fails to pay any	does not pay; doesn't pay; pays no
filed a motion requesting	filed a motion asking; moved to ask; moved to request; filed a motion to have; moved to have; asked
filed a petition for	filed a petition asking for; petitioned asking for; petitioned for; asked for
filiation	parentage (filiation); paternity (filiation)
finalize	complete; finish
for [or in] the foreseeable future	soon; for now; in the future; in the near future
for a period of	for; of
for purposes of	for; only for; to; in; when
for some reason	[omit]
for the duration of (the)	during; throughout; for; for the rest of; for the entire (time); while
for the following reasons	for these reasons; for X reasons; because:
for the period of	during; throughout; for; for the rest of; while;
for the purpose of	to; for
for the reason that	because; since; for; given; in that
foregoing	[omit]; previous
forfeit	take (forfeit)
(subject to) forfeiture	being taken (forfeiture)
forming the basis for	for; supporting; justifying
forthwith	now; right away; at once; quickly
forward	send
free of charge	for free; free
frequently	often; [omit]
from the time of	from; since; after; as of; ever since
function	work; act; role
furnish	give; send; offer; supply; post
further information	more details; more information

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
further with	[omit “further”]
Further, [sentence start]	[omit]; X also; Also X
gainfully employed	employed; have a job
garnishee	person or business who holds the judgment debtor’s money (garnishee)
given the opportunity	had the (a) chance; was given the (a) chance; was allowed; was asked
good cause	good reason
grounds	reasons
has discretion to	may; can; can choose to
has (have) had the (an) ability to	could; can; was able; is able to; has had the chance to
has (have) the capacity (to)	can; is able
has to	must
have been unable to	could not; couldn’t
have knowledge of	know; know about; know of
have personal knowledge of	know; know of; know about
herein	here; [omit]; above; below
however	but; yet; though; [omit]
I acknowledge that I	I; I confirm that
i.e.,	[omit]; for example
identical (to)	the same as
If you wish to	To; If you want
immediately	at once; just; right away; quickly; [omit]
impact [as a noun]	effect
impact [as a verb]	affect; influence; act on
impacted	affected; harmed; changed
implement	carry out; start; set up; achieve; complete; make; set
imposed	ordered
in a timely manner	on time; promptly; soon enough; within the required time; in time; quickly; right away; shortly; soon
(in) accordance with	according to; by; following; per; under; in line with; to
in addition (to)	also; besides; too; along with; on top of; and; as well; even; then; too; beyond
in advance (of)	before; earlier; sooner; ahead of; [omit]
in an effort to	to try to; to; to help; in trying to
in attendance	present

**Plain-language alternatives**

<b>Instead of:</b>	<b>“Make it plain”:</b>
in certain (situations)	in some cases; sometimes; at times; [omit]
in compliance with	that follows; as allowed by; in the way required by; according to; by; following; in line with; to; under
in conjunction with	along with; together with; with; combined; and; as well as; combined with
in connection with	along with; and; as well as; combined with; coupled with; joined with; paired with; together with; with; about; as for; as to; for; in; of; on over; [omit]
in excess of	more than; over; above; better than; beyond; faster than; greater than; larger than; stronger than
in exchange (for)	for; to
in favor of	for; with
in (full) force and effect	in effect; govern; apply; active; at work; in action; in force; in play; working; valid
in lieu of	instead of; instead; rather than; in place of
in loco parentis	person who acts in the place of a parent (in loco parentis); person acting like a parent (in loco parentis)
in opposition to	against; opposed to
in order for	for
in order that	so that; so
in order to	to; so as to
in reference to	related to; about; based on; as for; as to; for; on; in; of; over; to; toward; with; [omit]
in regard to	about (how); on (how); as for; as to; for; in; of; on; over; toward; with; [omit]
in relation to	as to; about; as for; for; in; of; on; over; to; toward; with; [omit]; against; beside; compared to;
in respect to	for; to; on; over
in support of	to support; that support
in terms of	about; as; as for; as to; based on; by; for; in; of; on; through; under; with; [omit]
in that instance	in that case; there; that time; if that happens
in the (near) future	[omit]; again; later; [move “future” to the front of the described noun]; soon; after this
in the amount of	for; of

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
in the course of	while; during; for; in; as part of; over; when; with
in the event	if
in the event of	if; if there is; in case; in case of
in the event that	if [unless in reference to time or location]
in the event the	if the
in the manner	in the way; as
in the near future	shortly; soon; as soon as possible; quickly; [omit]
in the same manner as	as; like; in the same way as; just like
in this case	[omit]
in this matter	here; [omit]
inappropriate	wrong; unsuitable; not possible
incarcerated	in jail or prison
indebted(ness)	owing money; having debt; debt(s)
indicate	show; list; write down; hint; mention; say; suggest; tell
indicated	listed; conveyed; revealed; suggested; specified; said; showed; shown; reflected; pointed to; confirmed; signified; flagged; proved; proven; shared; clarified
indigent	without money to hire an attorney (indigent); unable to pay for one (indigent); don't have enough money to hire one (indigent); cannot afford an attorney (indigent); can't afford a lawyer (indigent)
individual [as a noun]	person; people; somebody; someone; those; you; [omit]
inform	tell; write
initial [not about a person's name]	first; early; at first
initiate	begin; start
injure	harm; hurt
inquire	asked (about); looked into
instances	times
intent to	plan to
intercepted	taken and used to pay; seized and used to pay
intestate	without a will (intestate)
is able to	can
is applicable to	applies to
is authorized	is approved; is allowed

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
is authorized to	may; can; is allowed to
is composed of	is made up of; includes; contains
is contrary to	is against; goes against; conflicts with
is directed to	must; is ordered to
is going to be	will be; will take place
is in conflict with	conflicts; conflicts with; does not fit with; differs from; varies with
is in need of	needs; requires; wants
is not consistent with	conflicts with; goes against; contradicts; does not match up with
is not in need of	does not need; does not require
is not permitted to	cannot; may not; is not allowed to
is required to	must; has to; needs to; is needed to
is responsible for	must; needs to; [omit]
is sufficient to	[omit]; can; is enough to
is the result of	results from; is because of
is unable to	cannot
it appears (that)	it seems
itemize	list
juris doctorate	law degree (juris doctorate)
known as	called; named; [omit]
landlady	landlord
lawful	legal
leasehold interest	rental or leasing rights (leasehold interest)
legal authority	authority; law; reason
legitimacy	merits; validity
legitimate	valid; legal
lessee	renter (lessee); tenant (lessee)
lessor	owner (lessor); landlord (lessor)
lien	claim (lien); security interest (lien); legal claim (lien)
levied	seized; taken
locate	find
located	found; [omit]
make a decision	decide; decide whether
make contact (with)	call; contact; find; locate; meet (with); phone; reach; speak (to); talk (to); visit; write
maintain	keep; support
man hours	hours worked
meet together	meet

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
modification, modify	change
monitor	watch; watch over; check; track; keep an eye on; check in on
moving party, movant	person who filed the request (moving party); person who filed the motion (moving party)
namely	[omit]; because
necessarily	[omit]
no fewer than ...	at least
nolle prosequi	dismissal (nolle prosequi); dismissed by the prosecutor (nolle prosequi)
nolo contendere [or NC]	no contest (nolo contendere)
not able (to)	unable; cannot; can't
not aware	do not know; don't know; unaware
not later than	by; before; no later than; within
not necessary	unnecessary; unneeded
notify	inform; tell
notification	notice
nunc pro tunc	retroactive (nunc pro tunc); now for then (nunc pro tunc); backdated (nunc pro tunc)
obligate	bind; compel; required; must; have to; need to
observe	see; watch; follow; maintain
obtain	get; receive
occupation	job; work; business
occur	happen; be; take place; be held
of the date of	of
omission	something being left out (omission)
on a monthly basis	monthly; each month; every month
on a regular basis	[omit]; regularly
on a voluntary basis	voluntarily
on behalf of	for
on each occasion	each time
on or before	by; before
on the basis of	based on; because of; since; after; by; for; from; in; on; through; with
on the part of	among; by; for; from; [omit]
(one) half of	half
operate	run; use; work; drive; manage
option	choice; way
ordinarily	often; usually; [omit]
(or) otherwise	[omit]; or; other

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
other than	besides
outcome	result
outside of	outside
outstanding	unpaid; open; unresolved
over and above	beyond; besides; more than; over
own [as an adjective]	[omit]
partially	in part; partly; to a degree; to some extent
participate	take part
particular	[omit]
perfect (your appeal)	complete (perfect)
perform	do
period of time	time; period
permissible	allowed
permit	allow; let; help
permitted	allowed
person that	person who; person
personally [+ verb]	[omit "personally"]
pertaining to	about; of; on; related to; for; as for; as to; in; over; to; with
please note that these	these; note: these
please note that this	this
portion	part; section; some
precedence	priority
preceding	earlier; before; last; past
precipitate	cause; bring about; could have
preclude	prevent; stop
prescribe	set; fix; [choose a better word]; require; allow
present [as an adjective]	[omit]; current
presently	[omit]; now; right now; soon; quickly; shortly
preserve	keep; protect
presumptive	likely (presumptive)
previous	earlier
previously	before; earlier; already; yet; ago; [omit]
primarily	main; mainly; most; mostly; most often; largely; [omit]; almost all; nearly all
prior	earlier
prior to	before
pro rata	proportional (pro rata); proportionate (pro rata)
probability	chance; likelihood
proceed [as a verb]	do; go ahead; try; go forward; continue; move

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
proceeds [as a noun]	earnings or profits (proceeds); money
promptly	[omit]; quickly; at once
prosecute [in a non-criminal sense]	carry on; do; pursue
provide	give; offer; supply
provided by	allowed by
provided support for	supported; helped; established
provided that	if [unless in reference to time or location]; as long as; but
providing the X with Y	Y-ing the X
provisions	rules; parts; terms
purchase [as a verb, not an adjective]	buy
pursuant to	by; following; under; as required by
put forth	make; give; offer; submit; suggest
putative father	alleged (putative) father
receipt of	having; receiving
rectify	correct; fix; improve; address
redeem	bought back (redeemed); reclaimed (redeemed)
reduce	cut; lower
reflect	show; say
regarding	about; of; on; related to; as for; as to; for; in; over; to; with
regardless of (what)	no matter what; despite what; whatever; even if
regardless of whether	no matter if; whether or not; whether; even if; despite if
reimbursement	repayment; refund; payment
relative to	about; on; for; related to; connected with; against; beside; compared to
relinquish	give up; waive
remain	stay; keep; am; still have
remainder	rest; remains
render	make; give; leave; act; do
renounce	give up; abandon
repair	fix
represents	is; stands for; means
request	ask
require	need; must
rescind	end; cancel; dismiss; set aside
rescission	ending; cancellation
reside	live

### Plain-language alternatives



<b>Instead of:</b>	<b>“Make it plain”:</b>
(is) resolved	ends; is finished; is over
respectfully	[omit]
(is) restrained (from)	cannot; is not allowed
retain	keep; continue to have; still have; hire [with respect to retaining counsel]
reverse side	other side; next page
review of	reviewing
revision	change
revoke [except for bond]	cancel
rules and conditions	rules; conditions
rules and regulations	rules; regulations
satisfied	completed; done
security for costs	deposit for future costs or expenses (security for costs)
security interest	legal claim to property (security interest)
seize [as in taking property]	take (seize)
semimonthly	twice a month
set forth in	in; included in; outlined in
shall	will; must; is
simultaneously	at the same time; as one; at once; jointly; together
since the date (of)	since; since the
so as to	to
solely	only
sought	asked for; want; [consider rephrasing]
space provided below	space below [omit “provided”]
specified	given; written; set; listed
stand(s) mute	stays silent (mute); does not plead guilty or not guilty (stands mute)
state	list; write; mention
statute	law
statute of limitations	time limit for filing a lawsuit (statute of limitations)
stipulation	agreement
submit	give; send; file; include
subsequent	later; next; future; updated
subsequent to	after; since (then); then; next; later
subsequently	[omit]; after; later; since (then); then
substantial	large; great; major; key; big; heavy; many; most; much

### Plain-language alternatives

<b>Instead of:</b>	<b>"Make it plain":</b>
substantially	largely; much; a good deal; far; mostly
such other and further relief as	any other relief that
suffice	be as good; be accepted as
sufficient	enough; justifies; that is enough
sum total	sum; total
surrender [not involving a newborn]	turn yourself in; give
suspended [not about driver license]	stopped; placed on hold
sworn affidavit	affidavit; written statement under oath
take action to	[omit]; act to; respond to; try to; take steps to
take appropriate action to	act to; respond to; try to; take steps to; [omit]
take into account the	consider the; account for the; reflect the; heed the; remember the; address the; regard the; weigh the
take precedence over	have priority over; take priority over; come before; go before
technical (probation) violation	minor (technical) probation violation
terminate	end; stop; cancel; finish
terms and conditions	terms
that witnessed	who witnessed; who saw
the fact that	that
the following actions	the actions; these actions; the actions below
The following are	These are; Here are
the following facts	these facts; the facts
the following steps	these steps; the steps below; steps
the manner in which	how; the way
the month of	[omit]
the provisions of	[omit]; the requirements of
the reason(s)	[omit]
the sum of	all; [omit]
the terms of	[omit]
(with) the use of	[omit]; using; use
thereafter	then; after that; later; next; [omit]
therefore	so; thus; [omit]
Therefore, [start of sentence]	[omit]; so
thereof	of it; [omit]; of them
thorough	[omit]; careful
thus far	so far; [omit]; as of now
time period	period; time
to be able to	to
to this action	[omit]; here

### Plain-language alternatives

<b>Instead of:</b>	<b>“Make it plain”:</b>
together with	along with; and; as well as; combined with; coupled with; joined with; paired with; with; plus
transmit	send
true and accurate	true
unconsented	unwanted
under the provisions of	under; within
underlying	[omit]
(the) undersigned	I; we
until such time as	until
until the date of	until
up to and including	including; up to; through; including even; until
upon	on
V.I.N.	vehicle identification number (V.I.N.)
verbatim	exact; word-for-word
warrant it	call for; require
was not able to	could not; couldn't; did not; didn't; failed to
was unable to	could not; couldn't; failed to; did not; didn't
whatsoever	[omit]; at all; whatever
when	if [unless in reference to time or location]
where	when
whereabouts	location; where
whether or not	whether; if
which was	[omit]; was
widow	surviving spouse (widow)
will be a violation of	will violate; will break
will have the opportunity to	can; can later; will be able to; will have the chance to
with reference to	based on; as for; as to; for; in; of; on; over; to; toward; with; [omit]
with regard to	in relation to; as for; about; on; for; in; as to; over; to; with; [omit]
with respect to	in relation to; as for; about; on; for; in; as to; over; of; to; with; [omit]
witnessed	saw; seen; seen or heard
writ (of)	court order (writ); [omit]
writ of garnishment	court order (writ) to take someone's money
writ of habeas corpus	challenge of unlawful imprisonment (writ of habeas corpus)

### Plain-language alternatives

Instead of:	"Make it plain":
writ of possession	eviction order (writ of possession); order to seize property (writ of possession)
write down	write; list
years of age	years old; years; [omit]
you are requested to serve	please serve; serve; please deliver; deliver